



## **Attention System Administrators and Advanced End Users**

Bowman Systems is pleased to announce the next series of WebEx training sessions for the Advanced Reporting Tool™ (ART). There are four types of ART WebEx training offered for ART 2.0.

1. Basic ART Training – Part I
2. Basic ART Training – Part II
3. ART Viewer License Training
4. Advanced ART Topics

Bowman Systems also offers on site Advanced ART Training/Consulting.

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### **1. Basic Art Training – Part I via WebEx**

**When:** Wednesday, October 3, 2007                      12:30 pm – 3:30 pm Central time  
Wednesday, November 7, 2007                      12:30 pm – 3:30 pm Central time  
Wednesday, December 5, 2007                      12:30 pm – 3:30 pm Central time

**Who Should Attend:**

*This training is for new and inexperienced Advanced Reporting Tool (ART) users who have been assigned an Ad Hoc license and have not previously attended ART training.*

**Objectives:**

- § How to navigate through ART and basic functionality of ART
  - § How to create and run simple reports
  - § Administrative functions in ServicePoint™ associated with ART
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### **2. Basic ART Training – Part II via WebEx**

**When:** Friday, October 5, 2007                      12:30 pm – 3:00 pm Central time  
Friday, November 9, 2007                      12:30 pm – 3:00 pm Central time  
Friday, December 7, 2007                      12:30 pm – 3:00 pm Central time

**Who Should Attend:**

*This training is for users who meet the following qualifications:*

- § Previously attended Basic ART training – Part I
- § Designed and saved at least one Web Intelligence document with multiple queries and multiple filters

**Objectives:**

- § How to use advanced report features – with specific examples
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### **3. ART Viewer License Training**

**When:**    Tuesday, October 2, 2007           12:30 pm – 1:30 pm Central time  
              Tuesday, November 6, 2007       12:30 pm – 1:30 pm Central time  
              Tuesday, December 4, 2007       12:30 pm – 1:30 pm Central time

**Who Should Attend:**

*This training is for users who meet the following qualifications:*

- § *End Users who have been assigned or will be assigned an ART Viewer license*

**Objectives:**

- § *Gaining access to shared ART reports*
  - § *Modifying and running shared ART reports*
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### **4. Advanced ART Topics via WebEx**

**When:**       Monday, October 1, 2007                   2:30 pm – 3:30 pm Central time  
              Monday, November 5, 2007       2:30 pm – 3:30 pm Central time  
              Tuesday, December 3, 2007       2:30 pm – 3:30 pm Central time

**Topics:**

*October 1 – "In depth training on Inner and Outer Joins"  
November 5 – "CallPoint Reporting"  
December 3 – "Advanced ART features (i.e. Combined Queries, Merge Dimensions, Database Ranking, Multiple values in a chart)"*

**Who Should Attend:**

*This training is for users who meet the following qualifications:*

- § *ServicePoint System Administrator or Super User*
- § *Successfully completed Basic ART training*
- § *Designed and saved at least one Web Intelligence document with multiple queries and multiple filters*

**Objectives:**

- § *New, focused topic every month*
  - § *Topics for advanced users to explore in more detail than a general session*
  - § *Short presentation with time for interaction among attendees*
  - § *Review of one or two current, common user issues*
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## **How to Make Reservations:**

Please RSVP to [ART@bowmansystems.com](mailto:ART@bowmansystems.com) with the following information:

- § The session name and date you want to attend
- § A list of people who will attend
- § The number of WebEx connections you need
- § Your organization
- § Contact name, e-mail address and phone number

After receiving your reservation, we will send you instructions for gaining access to the training.

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## **Costs:**

### **Basic ART Training – Part I and Part II**

The cost is \$250 for one WebEx connection for two training sessions -- Basic ART Training Part I and Basic ART Training Part II. An invoice will be generated for you upon receipt of your RSVP.

### **ART Viewer License Training**

For those customers who have purchased ART Basic Training, this training is no additional charge.

### **Advanced ART Topics**

For those customers who have attended an ART Basic Training at any time in the past, this training is no additional charge.

**Note: Bowman Systems may choose to limit the number of connections for any training session to maximize productivity and decrease potential technical difficulties.**

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## **Advanced Training/Consulting at your site**

Bowman System's trainers are also available to conduct ART training/consulting at your location. The training/consulting can be customized to meet your needs. Some suggestions include:

- § Basic ART training in an interactive environment
- § Advanced reporting training
- § Building custom reports
- § Special topics

On-site training can be arranged for one or more days and can be a combination of topics, from providing basic ART training to helping design custom reports. Costs include a per-day trainer fee and other expenses. Please allow 3 – 4 weeks to schedule on-site training.

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## ***New Offering – ART just got easier***

*Bowman Systems is proud to introduce the Standard Report Library for the Advanced Reporting Tool. Combining the power of ART with the convenience of pre-formatted reports, the Standard Report Library offers reports that save you time and meet your needs.*

*When you choose to purchase one of these reports it will be installed on your site and linked to your data, making it ready for use immediately. Each report comes with detailed directions explaining how to use it and what the data means. The report can be copied and shared with all users at your site that hold an ART license. They will be able to generate the report on-demand, with no additional programming required.*

*A number of reports are currently available, with more added each week. The reports include: Data Completeness for all Required fields in the APR, Data Completeness for the HUD Universal Data Elements, Shelter Utilization Statistics, Lists of Active/Inactive Users on your system and more.*

*For a full list of reports just send an email to [ART\\_Reports@BowmanSystems.com](mailto:ART_Reports@BowmanSystems.com) Watch for an announcement of a new web-page that will list on-line all available reports.*

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333 Texas Street, Suite 300 Shreveport, LA 71101  
toll-free: 888 580 3831 voice: 318 213 8780 fax: 318 213 8754  
website: [www.bowmansystems.com](http://www.bowmansystems.com)